



A programme of **education above all™**

## Educate A Child

### Partners' Semi-annual Technical Reporting Guidance

Please report on accomplishments for the program against planned activities and project targets and indicators. The report is due 31 January 2017.

The concise report will include the following sections:

1. Project Cover Sheet. This includes Basic Project Information and OOSC Targets and Achievements. **Template provided below.**
2. Executive Summary. This one page executive summary provides an overview of (a) project objectives and key activities; (b) major accomplishments; and (c) status of project implementation noting particular challenges.
3. Project Implementation Overview
  - Planned Activities: discuss activities that were completed this reporting period as well as activities planned for but not completed this reporting period and plans for completing them. Use project results/outputs and related activities from the project's results framework or log frame to organize this discussion.
  - Major Project Accomplishments
  - Challenges, Issues and Strategies Used to Address Those Challenges
4. Project M&E Indicators Overview.
  - Provide an updated "Project M&E Indicators Overview Table." **Table template provided below.**
  - Based on the information in the table, provide a description of the monitoring and evaluation activities that were conducted for each of the indicators. Please be sure to discuss reasons for overachievement or underachievement. In the case of significant underachievement, provide strategies for closing the gap and reaching targets in subsequent reporting periods. Also discuss any challenges you are facing with M&E activities specifically.
5. (Optional) Lessons Learned & Innovations. Provide information on any overarching lessons learned and/or innovations that resulted in either a significant strengthening of program implementation or required important adjustments to program implementation.
6. Implementation Plan for the next six months.

7. (Optional) Feedback. If you wish to provide feedback to EAC on any topic not covered above, please do so in this section.

Kindly submit your technical report to Dr. Mary Joy Pigozzi ([mpigozzi@eaa.org.qa](mailto:mpigozzi@eaa.org.qa)), copying Dr. Karen Bryner ([kbryner@eaa.org.qa](mailto:kbryner@eaa.org.qa)) and Ms. Mathilde Jacquin ([mjacquin@eaa.org.qa](mailto:mjacquin@eaa.org.qa)).



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### EAC Partners' Semi-Annual Technical Report: January 2017

#### Project Cover Sheet

Basic Project Information	
Country	
Project Name	
Organization	
Agreement Period	
Period Covered by this Report	
Contact Person (Name, Title, E-mail address, Phone number)	
OOSC Enrolment* Targets and Achievements	
Life of Project OOSC Enrolment -- <b>Target</b>	
Current Project Year OOSC -- <b>Target</b>	
New OOSC Enrolment this Reporting Period -- <b>Actual</b>	
OOSC Enrolment Total to Date -- <b>Actual</b>	

### Project M&E Indicators Overview Table: January 2017 Reporting Period

Add or delete rows to accommodate your project's objectives, outcomes/results, outputs, and indicators. If you do not have established outputs for outcomes/results, delete rows accordingly. If an indicator does not have a target for the reporting period, please indicate "No target for this reporting period". Find below this table an example of a Project M&E Indicators Overview Table for your possible reference.

RESULT	INDICATOR	GLOBAL PROJECT TARGET	ACTUAL ACHIEVEMENT TO DATE (CUMULATIVE)	REPORTING PERIOD TARGET	REPORTING PERIOD ACTUAL ACHIEVEMENT (PREVIOUS 6 MONTHS)	TARGET NEXT REPORTING PERIOD (Next 6 MONTHS)
Project Goal:						
Objective 1:						
Outcome/Result 1.1						
Output 1.1						
Outcome/Result 1.2:						
Output 1.2						
Objective 2:						
Outcome/Result 2.1:						
Output 2.1:						
Outcome/Result 2.2:						
Output 2.2						
Objective 3:						
Outcome/Result 3.1:						
Output 3.1:						
Outcome/Result 3.2:						

# SAMPLE

## Project M&E Indicators Overview Table

RESULT	INDICATOR	GLOBAL PROJECT TARGET	ACTUAL ACHIEVEMENT TO DATE (CUMULATIVE)	REPORTING PERIOD TARGET	REPORTING PERIOD ACTUAL ACHIEVEMENT (PREVIOUS 6 MONTHS)	TARGET NEXT REPORTING PERIOD (Next 6 MONTHS)
Project Goal: Contribute to the improvement of security, stability and well-being to the children in Zamundian refugee camps and southern Zamunda through increased primary level education attainment for 55,000 out of school children.						
<b>Objective 1:</b> 50,000 out of school children in southern Zamunda have access to quality primary education	Number of OOSC newly enrolled in target schools who have either never enrolled or are returning to education in 2014-2016 Disaggregated by gender	Total: 50,000 Female: 25,000 Male: 25,000	Total: 35,091 Female: 17,922 Male: 17,169	Total: 20,000 Female: 10,000 Male: 10,000	Total: 18,525 Female: 10,250 Male: 8,275	No target for this reporting period
	Percentage of target schools that improved learning environments	80% of target schools	28.4%	50%	45%	60%
<b>Outcome/Result 1.1</b> Increased demand and support for education from parents/family of out of school children	Percentage of OOSC in southern Zamunda returning to school due to increased parental/family involvement or encouragement	65% of students who return to school in southern Zamunda <i>(targets and actuals are cumulative)</i>	32.82%	60%	58%	No target for this reporting period
	Percentage of target schools in southern Zamunda with increased family/community participation	100% above baseline <i>(targets and actuals are cumulative)</i>	54%	70%	68%	80%
<b>Output 1.1</b> Parents are supported to improve their involvement in their children's education	Number of hours of parent education workshops organised	1,100 hours per year	966 hours	550 hours	550 hours	550 hours
	Number of parents attending workshop	Total: 50,000 Female: 25,000 Male: 25,000	Total: 20,500 Female: 9,499 Male: 11,001	Total: 15,500 Female: 7,500 Male: 7,500	Total: 15,525 Female: 6,520 Male: 8,505	Total: 10,000 Female: 6,000 Male: 4,000
<b>Outcome/Result 1.2:</b> Increased supply of quality education through continuing	Number of teachers in target schools in southern Zamunda who receive in-service training	1250 teachers	Total: 755 Female: 350 Male: 305	Total: 500 Female: 250 Male: 250	Total: 505 Female: 250 Male: 255	No target for this reporting period

# SAMPLE

## Project M&E Indicators Overview Table

RESULT	INDICATOR	GLOBAL PROJECT TARGET	ACTUAL ACHIEVEMENT TO DATE (CUMULATIVE)	REPORTING PERIOD TARGET	REPORTING PERIOD ACTUAL ACHIEVEMENT (PREVIOUS 6 MONTHS)	TARGET NEXT REPORTING PERIOD (Next 6 MONTHS)
professional development to teachers	Percentage of teachers in target schools in southern Zamunda who receive in-service training and demonstrate target competencies	95%	90%	95%	93%	No target for this reporting period
<b>Output 1.2</b> Community teachers in target schools in southern Zamunda complete intensive teacher training workshop during the school break	Number of teachers in target schools in southern Zamunda who complete training	5,000 teachers	Total: 2,625 Female: 2,160 Male: 465	Total: 1,150 Female: 920 Male: 230	Total: 1,161 Female: 930 Male: 231	No target for this reporting period
<b>Objective 2:</b> 5,000 out of school children in refugee camps in Zamunda gain access to quality primary education	Number of OOSC in refugee camps in Zamunda newly enrolled in schools disaggregated by gender	5,000 OOSC	Total: 2,000 Female: 750 Male: 1,250	Total: 1,000 Female: 250 Male: 750	Total: 1,000 Female: 250 Male: 750	No target for this reporting period
<b>Outcome/Result 2.1:</b> Increased interest in out of school children in Zamunda refugee camps to participate in informal peer supported preparation for learning and in entering school.	Increased number of OOSC participating in informal peer supported activities who enter or return to school	95% of OOSC newly participating in informal activities enter or return to school	Total number participating: 1500  Total participating who enter school: 1,425  Female: 425 Male: 1,000	95% of OOSC newly participating in informal activities enter or return to school	Total number participating: 500 (newly participating) during the reporting period  Total participating who enter school:  Female: 250 Male: 225	No target for this reporting period
<b>Output 2.1:</b> Kid Clubs for out of school children formed in each of the camps	Weekly sport/play activities organized for OOSC	100 per year	100 sessions	50 sessions	50 sessions	50 sessions